

OWNER'S INSTRUCTION MANUAL

**External Feature Module
MODEL 3416**

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**THANK YOU
FOR PURCHASING THE
3416
External Feature Module**

We want you to know all about your new External Feature Module.

To get the most from your External Feature Module, please take time to read this guide thoroughly.

We have included information in your Owner's Instruction Manual on how to install it, the features it provides, and the services you can expect from its use.

The 3416 is part of a Four-Line system consisting of up to 16 stations of Landmark 416 Telephones, 2416 Analog Adapters, and 3416's. The 3416 will allow Music on Hold, External Paging or a Door Intercom Adapter to be attached to your 4-Line system.

PLEASE READ BEFORE INSTALLING AND USING YOUR NEW TELEPHONE EQUIPMENT.

IMPORTANT SAFETY INSTRUCTIONS

Always follow basic safety precautions when using your telephone equipment to reduce the risk of fire, electrical shock, and injury.

1. **Read and understand all instructions** in the Owner's Instruction Manual.
2. **Read all warnings** and follow all instructions marked on the product.
3. **Unplug this product from the wall outlet before cleaning.** Use a damp cloth for cleaning. Do not use liquid or aerosol cleaners.
4. **Do not use the 3416 near water.** For example, do not use near a bathtub, wash bowl, kitchen sink, laundry tub, swimming pool, or in a wet basement.
5. **Do not place this product on an unstable cart or stand.** The product may fall causing serious damage to the product.
6. **Do not place any objects on the telephone line cord.** Do not locate the cordless adapter where the line cords will be walked on.
7. **Do not block or cover ventilation slots and openings** in the top of the cordless adapter. The openings should never be blocked by placing a book or paper on top of the adapter. The adapter should never be placed near or over a radiator or heat register..
8. **Never spill liquid on the cordless adapter or push objects of any kind through ventilation slots.** Liquid or objects may touch dangerous voltage points or short out parts that could result in a risk of fire or electrical shock.
9. **Do not disassemble this product.** Opening or removing covers may expose you to dangerous voltages or other risks. Incorrect reassembly can cause electrical shock when the product is subsequently used.
10. **Do not overload outlets and extension cords.** Some telephones require AC power from an outlet. Overloading the outlets can result in the risk of fire or electric shock.
11. **Avoid using a telephone (other than a cordless type) during a local thunderstorm.** There may be a remote risk of electrical shock from lightning.
12. **Use only the class 2 power transformer indicated in this manual.**
13. **Do not use a telephone to report a gas leak in the vicinity of the leak.**

1. UNPACKING AND INSTALLATION

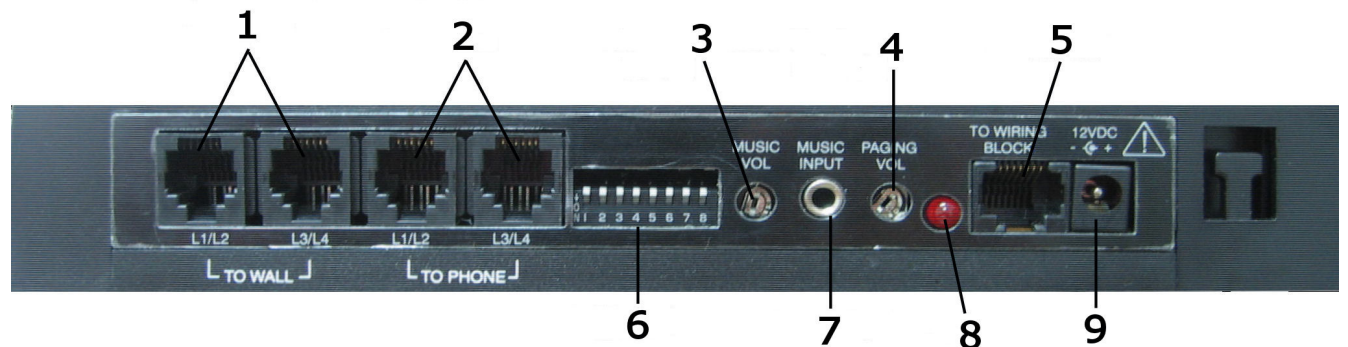
1.1 Box Contents

The following items should be packed with your 3416. Please contact your dealer if any of them is missing.

3416 External Feature Module (Main Body)	1 pcs
Line Cord 7ft	2 pcs
Power Adapter (Transformer 12VDC 500 ma)	1 pcs
Wiring Block	1 pcs
8-Wire Cord	1 pcs
Audio Cable	1 pcs

1.2 Part Identification

1	Input Jacks from wall	4	Paging Volume Control	7	Music Source Input
2	Output Jacks to phone	5	8-Wire Jack to Wiring Block	8	Status Lamp
3	Music Volume Control	6	DIP Switch for Mode Selection	9	Power Adapter Jack



1.3 Overview

Each 3416 module will allow ONE additional feature to be added to your 4-Line telephone system. The 3416 allows either Music on Hold, External Paging, or Door Monitor. The function is selected by the DIP switch shown as Item 6 above.

Modules may be added to obtain additional features. For example, to provide Music on Hold and External Paging to a system, two modules would be needed.

2. MUSIC ON HOLD

2.1 Overview

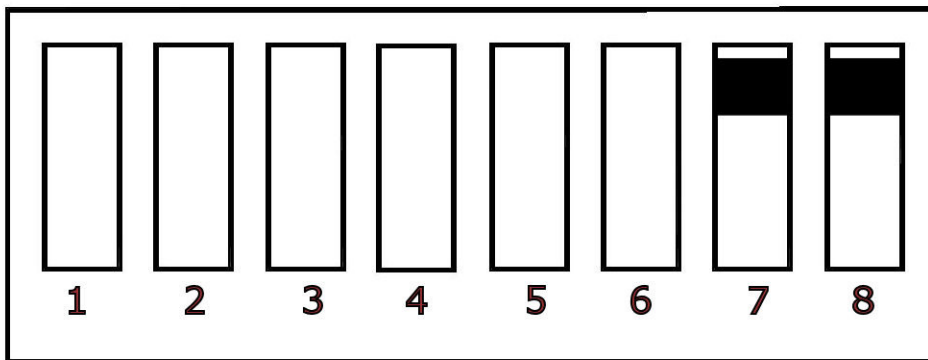
This section will describe the installation of the 3416 to provide Music on Hold. This assumes that you have a working 4-Line system. For information about the basic installation of the 4-Line system, see the Landmark 416 manual.

2.2 Phone Lines

Connect the 3416 jack labeled L1/L2 TO WALL to telephone Lines 1 and 2. This may be done with one 4 wire line cord if the lines are wired to a two line RJ14 jack. If the lines are wired to two single line RJ11 jacks a two-line coupler will be needed. Connect the 3416 jack labeled L3/L4 TO WALL to telephone Lines 3 and 4.

2.3 DIP Switch

Set Switches 7 and 8 UP to activate Music on Hold.



2.4 Power

Connect the AC power adapter to the 12 VDC jack on the back of the 3416. This is shown as Item 9 in the picture on Page 7. Plug the AC power adapter into a wall outlet. Please be sure this outlet is not controlled by a switch.

2.5 Status Indicator

Verify that the status indicator (Item 8 Page 7) is blinking on and off rapidly. This shows that power has been connected to the unit.

2.6 Music Source

2.6.1 Connection

Connect the music source to the Music Input Jack (Item 7 Page 7) using the audio cable supplied. Note that the music source must have a 1/8 inch (3.5 mm) output jack. Plug one end of the cable into the Music Input Jack on the 3416 and the other end into the output of the music source.

2.6.2 Device

Any music playback device (mp3 player, radio, tape player) with a 1/8 inch output jack may be used as a music source. Also, cassette player with a continuous-loop tape may be used to provide a personalized message instead of music.

2.6.3 Volume

The volume of the music on hold can be adjusted in two ways. First, the playback volume of the music source can be adjusted, or the Music Vol. control (Item 3 Page 7) of the 3416 may be adjusted. Adjustment of the Music Vol. control requires a small screwdriver. Turn the control clockwise to increase the volume or counterclockwise to decrease. It is preferable to adjust the volume at the music source.

2.6.4 Requirement

The 3416 requires a system of at least two 4-line telephones. Music will not be provided to a single telephone system

2.6.5 Copyright

Please remember that it may be necessary to obtain a license when using equipment that rebroadcasts copyrighted material.

2.6.6 Troubleshooting

If callers are not receiving music on hold, please check the following items.

1. Remember that a system of at least two 4-line telephones is required for music.
2. Verify that the AC adapter is plugged into a working outlet. The outlet may be verified by plugging a lamp or other device into it.
3. Verify that the AC adapter is plugged securely into the 3416. This may be verified by checking that the 3416 status indicator is blinking.
4. Check the volume. The volume may simply be too low for music to be heard. See Section 2.6.3 for volume adjustment.
5. Test the music source. Unplug the cable from the music input jack on the back of the 3416. Then place a call and place the caller on hold. The caller should now hear music from the music IC of the 3416. If the caller hears music now, there is a problem with the music source.
6. Test the telephone wiring. Plug a standard telephone into the jack where the 3416 is connected. Verify that you can make and receive a call. If not, the wiring is defective.

3. EXTERNAL PAGING ADAPTER

3.1 Overview

This section will describe the installation of the 3416 to provide an External Paging Amplifier. This assumes that you have a working 4-Line system. For information about the basic installation of the 4-Line system, see the Landmark 416 manual.

3.2 Wiring

3.2.1 Basic Wiring

Connect the 3416 jack labeled L1/L2 TO WALL to telephone Lines 1 and 2. This may be done with one 4 wire line cord if the lines are wired to a two line RJ14 jack. If the lines are wired to two single line RJ11 jacks a two-line coupler will be needed. Note that it is only necessary to connect to Line 1 for proper operation.

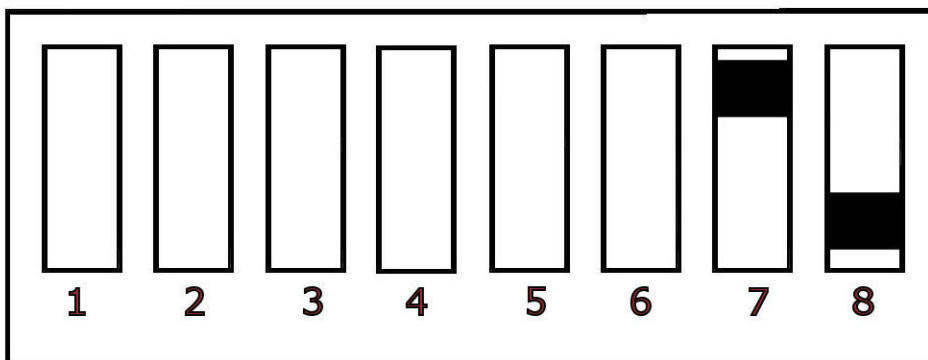
3.2.2 Wiring in Parallel

It is possible to install your 3416 to a jack that is being used by another 4-Line telephone. To do this, disconnect the other telephone from the wall and plug it into the jacks on the 3416 labeled "TO PHONE." Please be sure to connect the lines to the correct jacks. Then connect the 3416 jacks labeled "TO WALL" to the wall jacks. Again, please be sure to connect to the correct jacks. Note that it is necessary to connect to all 4 lines to provide 4 line service to the connected phone.

3.3 DIP Switch

3.3.1 Paging Adapter Selection

Set Switch 7 UP and Switch 8 down to select External Paging Adapter operation.



3.3.2 All Page

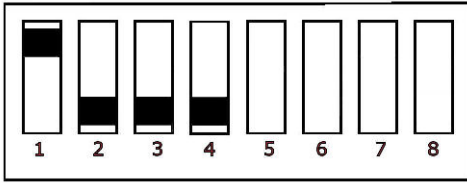
Switch 5 determines whether or not the 3416 will accept All Pages. Set Switch 5 Up to allow All Pages. Set Switch Down to block All Pages.

3.3.3 Station Number

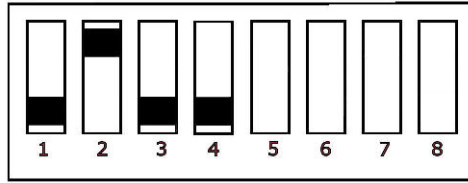
You must assign a station number to your 3416. You may use any number from 12 to 26. This must be a number which is not currently in use by another phone in the system. Also, note that the 3416 must NOT be set as Station 11. Use Switches 1 – 4 to set the station number. Refer to the following pages to set the DIP Switches for the desired station number.

Station Number Switch Selection

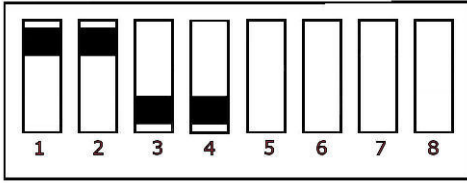
Station 12



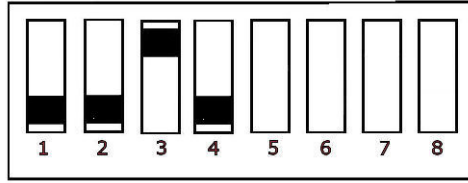
Station 13



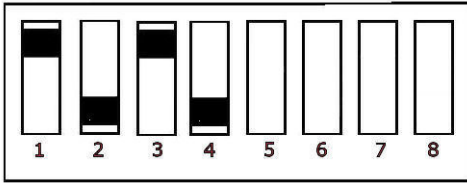
Station 14



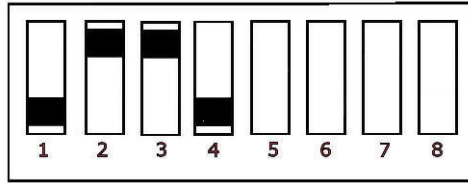
Station 15



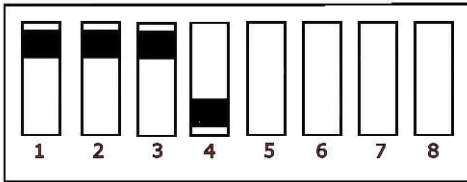
Station 16



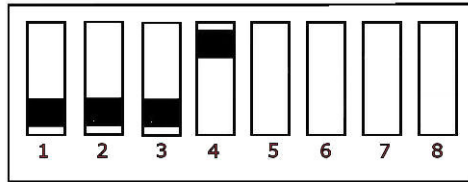
Station 17



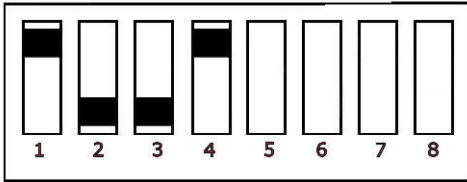
Station 18



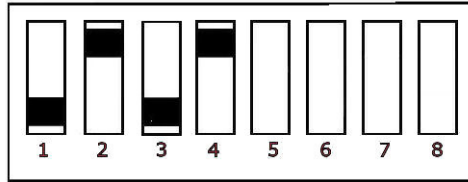
Station 19



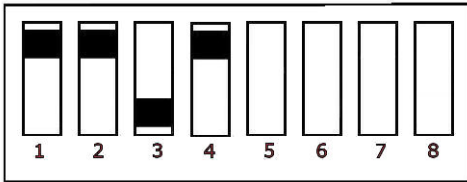
Station 20



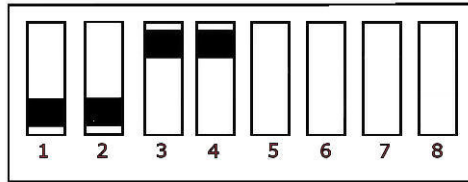
Station 21

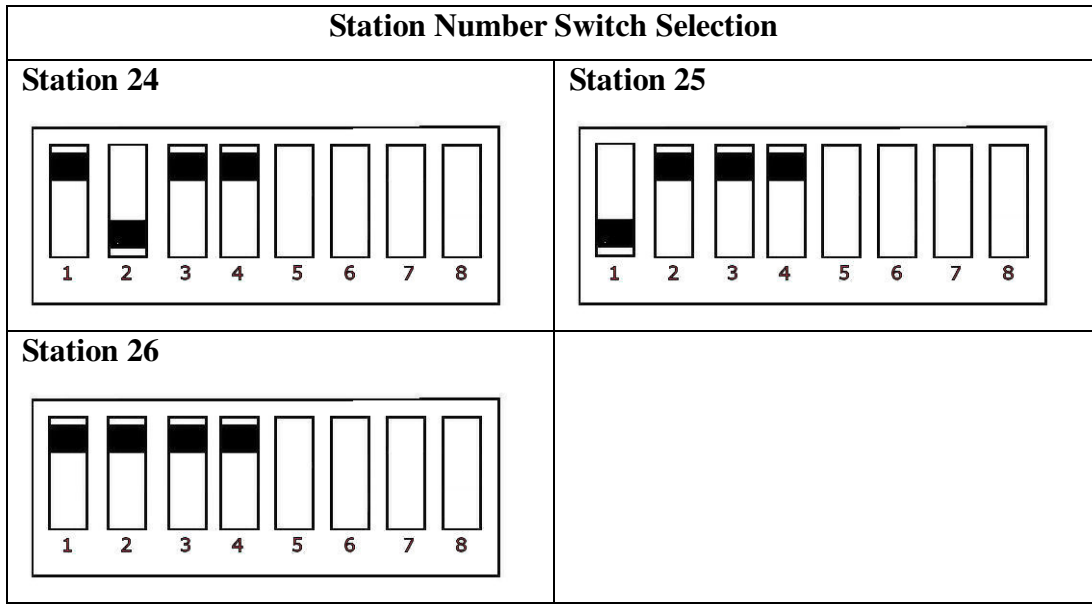


Station 22



Station 23





3.4 Power

Connect the AC power adapter to the 12 VDC jack on the back of the 3416. This is shown as Item 9 in the picture on Page 7. Plug the AC power adapter into a wall outlet. Please be sure this outlet is not controlled by a switch.

3.5 Status Indicator

Verify that the status indicator (Item 8 Page 7) is blinking. For External Paging, the indicator should blink twice rapidly every few seconds. This shows that power has been connected to the unit.

3.6 Amplifier Connection

The 3416 connects to an external amplifier through the external wiring block and 8 wire modular cord included with the unit. The external amplifier is then connected to the wiring block. The steps for amplifier connection are as follows:

1. Locate the 8 wire cord and the external wiring block. The 8 wire cord is black and is approximately 6 inches long.
2. Connect the cord to the jack on the back of the 3416 labeled "TO WIRING BLOCK."
3. Connect the other end of the cord to the wiring block.
4. Install the amplifier and speaker by following the manufacturer's directions. Amplified speakers may also be used with the 3416. In this case no amplifier is needed.
5. Connect the amplifier input to the wiring block. If the amplifier input level is less than -25 dBm, connect the amplifier to the BLUE and BLACK wires. If the amplifier input level is greater than -25 dBm, connect the amplifier to the WHITE and BROWN wires. No cables are included for this connection. They must be supplied by the user.

3.7 Volume

The volume of the paging can be adjusted in two ways. First, the amplifier volume can be adjusted, or the PAGING VOL control (Item 4 Page 7) of the 3416 may be adjusted. Adjustment of the PAGING VOL control requires a small screwdriver. Turn the control clockwise to increase the volume or counterclockwise to decrease. This adjustment will only work when the amplifier is connected to the BLUE and BLACK terminals.

3.8 Paging

3.8.1 Multiple Units

Up to fifteen 3416 units may be connected to your system. Each must be connected to a separate amplifier and speaker and each must have a unique station number.

3.8.2 Single Page

To make a page through a single 3416, simply press the PAGE button on your Landmark 416 Telephone and dial the extension number of the 3416. Then speak into the handset of the telephone to make your announcement.

3.8.3 All Page

All pages will be heard on every 4-Line phone in the system that is idle and is not set for DO NOT DISTURB or PAGE BLOCK. In addition all pages will be heard over every external paging adapter that is not set to block All Page (see Section 3.3.2).

To make an all page, press the PAGE button on your Landmark 416 Telephone twice. After the paging tone is heard, speak into the handset of the telephone to make your announcement.

3.9 Troubleshooting

If you experience problems with your 3416, please check the items listed below.

1. Verify that the AC adapter is plugged into a working outlet. The outlet may be verified by plugging a lamp or other device into it.
2. Verify that the AC adapter is plugged securely into the 3416. This may be verified by checking that the 3416 status indicator is blinking.
3. Verify that the 3416 is plugged into the Line 1 wall jack.
4. Test the telephone wiring. Plug a standard telephone into the jack where the 3416 is connected. Verify that you can make and receive a call. If not, the wiring is defective.
5. Verify that the DIP switch settings are correct. See Section 3.3 for the various DIP switch settings.
6. Verify the connections from the amplifier to the wiring block and from the wiring block to the 3416.
7. Verify that the speaker and amplifier are connected correctly and that the amplifier is powered.

4. DOOR MONITOR

4.1 Overview

This section will describe the installation of the 3416 to work with an external Door Intercom and Magnetic Door Strike. This assumes that you have a working 4-Line system. For information about the basic installation of the 4-Line system, see the Landmark 416 manual.

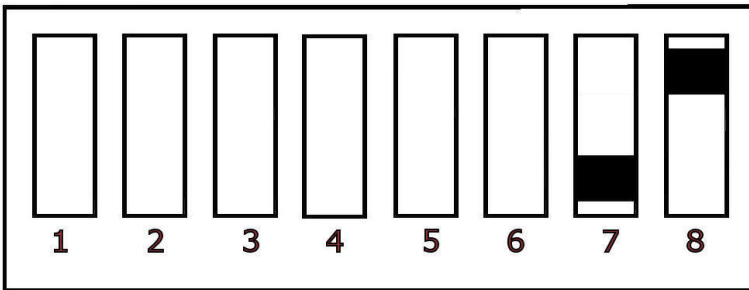
4.2 Wiring

Connect the 3416 jack labeled L1/L2 TO WALL to telephone Line 1. It is only necessary to connect to Line 1. The unit may also be connected to a two line RJ14 jack wired to Lines 1 and 2. It is not necessary to connect to Lines 3 and 4.

4.3 DIP Switch

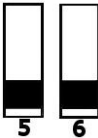
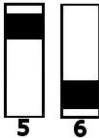

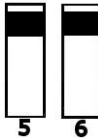
4.3.1 Door Monitor Selection

Set Switch 7 DOWN and Switch 8 UP to select Door Monitor operation.



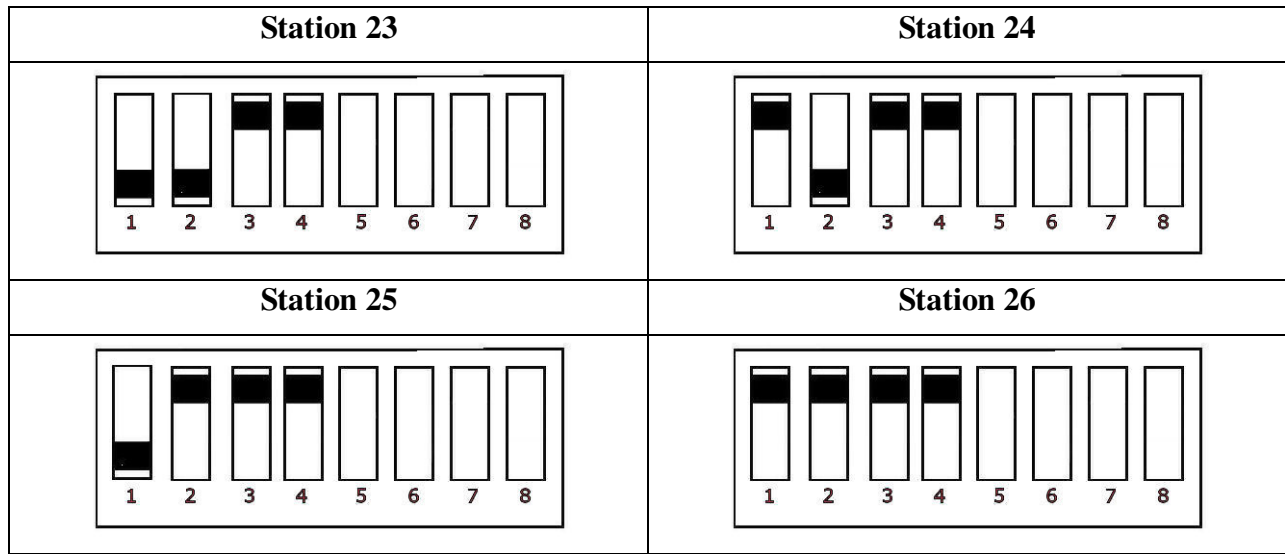
4.3.2 Door Strike Timing (Optional)

Set Switches 5 and 6 to control how many seconds the magnetic door strike will remain unlocked when activated from a phone. The choices are 2 seconds, 5 seconds, 10 seconds and 15 seconds.

2 Seconds	5 Seconds	10 Seconds	15 Seconds
			

4.3.3 Station Number

You must assign a station number to your 3416. Up to 4 Door Intercom Adapters may be installed. You may choose Station Numbers 23, 24, 25 or 26. This must be a number which is not currently in use by another phone in the system. Use Switches 1 – 4 to set the station number. Refer to the table below to set the DIP Switches for the desired station number.



4.4 Power

Connect the AC power adapter to the 12 VDC jack on the back of the 3416. This is shown as Item 9 in the picture on Page 7. Plug the AC power adapter into a wall outlet. Please be sure this outlet is not controlled by a switch.

4.5 Status Indicator

Verify that the status indicator (Item 8 Page 7) is blinking. For Door Intercom Adapter, the indicator should blink slowly. This shows that power has been connected to the unit.

4.6 Door Intercom Connection

The 3416 connects to a Door Intercom through the external wiring block and 8 wire modular cord included with the unit. The Door Intercom is then connected to the wiring block. The steps for Door Intercom connection are as follows:

1. Locate the 8 wire cord and the external wiring block. The 8 wire cord is black and is approximately 6 inches long.
2. Connect the cord to the jack on the back of the 3416 labeled "TO WIRING BLOCK."
3. Connect the other end of the cord to the wiring block.
4. Install the Door Intercom and doorbell by following the manufacturer's directions. The 3416 is compatible with NuTone brand Door Intercoms although other brands may also function correctly.
5. Connect the speaker wires of the Door Intercom to the wiring block. Connect the + speaker lead to the BROWN wire and connect the – speaker lead to the WHITE wire.
6. Connect the doorbell wires to the wiring block. Connect one doorbell wire to the BLUE wire and connect other doorbell wire to the GREY wire.

7. OPTIONAL – Install the magnetic door strike by following the manufacturer’s directions. The 3416 is compatible with most standard magnetic door strikes or magnetic door locks. **Please note that a 12 V power supply will be required for the magnetic door strike to function. This must be supplied by the customer.**
8. OPTIONAL – Connect the magnetic door strike wires to the wiring block. Connect one door strike wire to the GREEN wire on the wiring block. Connect the other door strike wire to the 12V power supply. Connect the other terminal of the 12V power supply to the YELLOW wire on the wiring block.

4.7 Usage

4.7.1 Door Intercom

When the button on the Door Speaker is pressed, that station number will appear in the displays of all the phones in the system. To answer the door, press INTERCOM and then dial the station number.

4.7.2 Door Intercom Volume

To adjust the volume of the door intercom bell, first press HOLD. Then press PAGE. Then adjust the volume with the VOLUME button. Volume may be set separately at each phone. The doorbell may also be set to OFF at any phone.

4.7.3 Magnetic Doorlock Key Programming

You must first program a memory button to be a key. To program a button as a key use the following instructions.

1. Press MENU. The display will read “Phone Setting.”
2. Press DOWN ARROW until “Memory Setting” appears in the display
3. Press ENTER. The display will read “Select Location
4. Press the Memory button where you wish to store the number. The display will show the currently stored number, or indicate “Empty Location.”
5. Press the soft key under ENTER
6. Press FLASH
7. Press HOLD
8. Dial the two digit extension of the 3416
9. Press the soft key under SAVE.

Once a key button has been programmed, the door may be unlocked simply by pressing that button. It is not necessary to be connected to the Door Intercom at that time.

4.8 Troubleshooting

If you experience problems with your 3416, please check the items listed below.

1. Verify that the AC adapter is plugged into a working outlet. The outlet may be verified by plugging a lamp or other device into it.
2. Verify that the AC adapter is plugged securely into the 3416. This may be verified by checking that the 3416 status indicator is blinking.
3. Verify that the 3416 is plugged into the Line 1 wall jack.
4. Test the telephone wiring. Plug a standard telephone into the jack where the 3416 is connected. Verify that you can make and receive a call. If not, the wiring is defective.
5. Verify that the DIP switch settings are correct. See Section 4.3 for the various DIP switch settings.
6. Verify the connections from the door speaker to the wiring block and from the wiring block to the 3416.

FCC INFORMATION

This equipment complies with Part 68 of the FCC rules. On the base of this equipment is a label that contains, among other information, the FCC registration number and ringer equivalence number (REN) for this equipment. If requested, this information must be provided to the telephone company.

The FCC requires that you connect your telephone to the telephone network through a modular telephone outlet or jack, which must comply with FCC part 68 rules. The modular telephone outlet or jack to which your 3416 Cordless Adapter must be connected is a USOC RJ11C or RJ14C. The Facility Interface code (FIC) for your 3416 Cordless Adapter is 02LS2 which is a 2-wire, Local Switched Access, Loop-start.

The Ringer Equivalence Number (REN) is used to determine the quantity of devices which may be connected to the telephone line. The REN for your 3416 Cordless Adapter is 0.1. Excessive RENs on the telephone line may result in the devices not ringing in response to an incoming call. In most areas, the sum of the RENs should not exceed five (5). To be certain of the number of devices that may be connected to the line, as determined by the total RENs, contact the telephone company to determine the maximum REN for the calling area.

If the 3416 causes harm to the telephone network, the telephone company will notify you in advance that temporary discontinuance of service may be required. If advance notice isn't practical, the telephone company will notify you as soon as possible. Also, you will be advised of your right to file a complaint with the FCC if you believe it is necessary. The telephone company may make changes in its facilities, equipment, operations or procedures that could affect the operation of the equipment. If this happens, the telephone company will provide advance notice in order for you to make the necessary modifications in order to maintain uninterrupted service.

If trouble is experienced with your 3416, please contact **International Resources Inc. at 888-772-5200** for repair and/or warranty information. If the trouble is causing harm to the telephone network, the telephone company may request you remove the equipment from the network until the problem is resolved. Do not attempt to repair or modify this equipment.

Please contact IRI for information on obtaining service for this product. This equipment cannot be used on public coin service provided by the telephone company. Connection to Party Line Service is subject to state tariffs. (Contact the state public utility commission, public service commission or corporation commission for information.) This equipment is hearing-aid compatible. This equipment is capable of providing users access to interstate providers of operator services through the use of access codes. Modification of this equipment by call aggregators to block access dialing codes is a violation of the Telephone Operator Consumers Act of 1990.

Warning: Changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

Reorient or relocate the receiving antenna.

Increase the separation between the equipment and receiver.

Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

Consult the dealer or an experienced radio TV technician for help.

This Class B digital apparatus complies with Canadian ICES-003. Cet appareil numérique de la classe B est conforme à la norme NMB-003 du Canada.

Automatic Dialers

When programming emergency numbers and/or making test calls to emergency numbers, remain on the line and briefly explain to the dispatcher the reason for the call before hanging up. Perform such activities in the off-peak hours, such as early morning hours or late evenings.

TELEPHONE REPAIR

DO NOT ATTEMPT TO REPAIR THIS PRODUCT YOURSELF. Telephones manufactured by INTERNATIONAL RESOURCES, INC. (IRI) must be returned to us for repair. You can return your telephone to IRI for repair or replacement in accordance with our LIMITED WARRANTY. IRI warrants THIS PRODUCT against defects in material and workmanship in accordance with our LIMITED WARRANTY. If your telephone is returned for repair, include a copy of your sales receipt containing the date-of-purchase. DO NOT INCLUDE THE ORIGINAL SALES RECEIPT. If date-of-purchase is not included, the factory date printed on the label on the bottom of your telephone will be used as the date-of-purchase. The factory date allows six months for distribution and sale of this product. If you return your telephone for repair, the warranty period is not extended. The original date-of-purchase continues to apply to your warranty.

OUT-OF-WARRANTY REPAIR - We will repair this product for a nominal fee after the LIMITED WARRANTY has expired if you send it to us in a complete and undamaged condition. The repaired unit will be shipped to you C.O.D., freight collect.

RETURN-FOR-REPAIR PACKAGING - If you are returning a unit to us for repair, package it carefully, preferably in the original carton. Be sure to include your return address, a copy of the sales receipt showing date-of-purchase, and a note with your name, telephone number, return street address, and a brief description of the problem that you have with your Telephone. Shipping must be prepaid. If the telephone is in warranty, it will be repaired or replaced, at our option, at no cost to you, and it will be returned shipping prepaid. Ship your telephone (shipping prepaid) to:

**INTERNATIONAL RESOURCES, INC.
REPAIR CENTER
9325 Uptown Drive, STE 900
Indianapolis, IN 46256**

LIMITED WARRANTY

If you purchased this product new in the U.S. or Puerto Rico, **INTERNATIONAL RESOURCES, INC. (IRI)** warrants it against defects in material and workmanship for a period of one (1) year from the date of original purchase. This warranty is in lieu of all other express warranties. During the warranty period, **IRI** agrees to repair or, at its option, replace the defective product, or any part of it without charge for parts or labor. This is your exclusive remedy. This warranty does not cover damage resulting from accident, misuse, abuse, improper installation or operation, lack of reasonable care, the affixing of any attachment not provided by **IRI** with the product and loss of parts. The warranty is voided in the event any unauthorized person alters or repairs the unit. Telephone companies use different types of equipment and offer various types of services to customers. **IRI does not warrant that this product is compatible with the type of equipment of any particular phone company or the services provided by it.**

IRI DISCLAIMS ANY IMPLIED WARRANTY, INCLUDING THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AS OF THE DATE ONE YEAR FROM THE ORIGINAL PURCHASE OF THE PRODUCT. **IRI** ASSUMES NO RESPONSIBILITY FOR ANY SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES.

THIS WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OR LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE EXCLUSION AND LIMITATION MAY NOT APPLY TO YOU.

If failure occurs and your telephone is in warranty, service shall be provided by returning it to

**INTERNATIONAL RESOURCES, INC.
REPAIR CENTER
9325 Uptown Drive, STE 900
Indianapolis, IN 46256**

shipping prepaid. The product will be repaired or replaced if examination by us determines the product to be defective. Telephones received damaged as a result of shipping will require you to file a claim with the carrier.